



11th January 2021

Dear Parents/Carers

Lockdown 3.0 – Learning expectations

Thank you very much for your patience and understanding with the remote learning so far.

This week, we are ready to deliver the Government expectations of 3 hours of learning for Key Stage 1 children and 4 hours for Key Stage 2 children per day. We understand that restrictions with devices means that not all of your children will be able to access live lessons, and therefore most of our sessions will be pre-recorded.

However, from today, some children will be offered Live lessons in the form of tutoring. These are most likely be interventions that would have taken place this term or to access Nurture support as appropriate. Pupils will be sent emails to their school email address to invite them to join a meeting. Please encourage your child to RSVP and tick the box to accept. Pupils will then have the meeting in their calendar and be able to click 'join meeting' at the designated time. Please note that this will only be for a handful of pupils at a time as staffing allows.

Remote access to learning

We recognise that some pupils may not have suitable online access at home. For those pupils we will be sending home information on how you can apply for additional data for your devices as well as broadband access. We are trying to source loan devices but this is taking time, if these are available we will contact you with further details of how to access these.

Children are able to access both Microsoft 365 Teams and Tapestry on many different devices and these include; computers, laptops, tablets, mobile phones, games consoles such as Xbox, Playstation and Nintendo Switch. Please ensure devices are based in a family room that is free of distractions and parental controls have been set ensuring safe access for your child is in place.



Attendance and engagement

We expect all children to engage with remote learning in the same way they would be if they were still in school. We will try and adapt lessons so children should be able to complete tasks independently once logged in. Teachers will be asked to keep registers of children accessing remote education each day. Children should be encouraged to participate fully in lessons and complete any work set to the best of their ability. There may be additional assessment tasks provided and these might include quizzes using Microsoft Forms, timed tasks, pupil conferencing in small groups or individual conversations with children. Daily English and Maths tasks will be assessed, and feedback given. Other curriculum tasks will be assessed, and feedback may be given, or teachers may give collective feedback the next day. Any work or comments posted after 3:30pm will be reviewed during the next school day. Please could we ask parents to set parameters for their children using Teams after school hours to message friends. Engagement in lessons will be monitored and parents will be contacted if teachers have not received any completed tasks from your child. If you are experiencing difficulty accessing work set or have any other concerns or challenges, please contact your child's class teacher through Teams or a member of the office staff through wilcombe@ventrus.org.uk and we will get back to you as soon as we can. If technology fails or your child is unable to complete tasks set for any reason please do not worry, simply contact us at school and let us know. I am sure there will be bumps in the road and we will overcome challenges as they occur.

Remote Learning protocols for pupils and parents

To enable teachers to teach effectively to both children in school and those at home it is important that we all work together. Children will be expected to follow the school behaviour policy and be respectful to everyone in their class group. All communication with children, teachers or others online is responsible and sensible. Any videos created and posted by your teachers or other staff must not be shared with anyone who is not a pupil or a member of our school community.

We ask that you do not record or take any photographs of members of your class or members of staff during live lessons and you do not share any school content on social media. Please turn any recording devices such as Alexa off in the room you are using. Please be mindful that any comments or work you post can be seen by school staff and usage will be monitored carefully. We will contact parents if any posts are inappropriate or unsuitable.

Live lesson Etiquette for children:

- Find a quiet place in a family room
- Dress appropriately
- Bring paper, pen and all equipment you might need
- Be on time
- Join with your microphone muted
- Don't eat or drink during the lesson
- Turn off TV and avoid other distractions, headphones may help
- Participate fully in all activities
- Be positive and enjoy!

Please remember to be patient, kind and understanding if things go wrong. Sometime technology will let us down. If that happens take a break and start again and don't stress about what you have missed. You are able to message the teacher to let them know if you have a problem.

Thank you for your continued co-operation at this very difficult time.

A handwritten signature in black ink, appearing to read 'Reg Gilbert', with a stylized, cursive script.

Reg Gilbert
Head Teacher - Wilcombe Primary School